



**LIMITED REQUEST FOR PROPOSAL (RFP)
FOR
TARGET ALLOCATION TO THE EMPANELLED
TRAINING PARTNERS
FOR
COMPREHENSIVE SKILL TRAINING IN PRIORITY
SECTORS UNDER SIKKIM INSPIRES PROGRAM**

**SKILL DEVELOPMENT DEPARTMENT
GOVT. OF SIKKIM
SOKAYTHANG GANGTOK DISTRICT
SIKKIM INDIA**

RFP No: SDD/Sikkim INSPIRES/2025/LRFP-01

Dated: November 18, 2025



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Notice Inviting Proposals

The Skill Development Department (SDD) is undertaking to implement Sikkim INSPIRES Program in mission mode with the target of training women and youth over a period of two years in **Comprehensive Skill Training which denotes Technical, Non-Cognitive and Cognitive Skills** in Priority Sectors viz. **a) tourism & hospitality b) beauty & wellness, c) IT/ITeS, d) creative design** (includes digital design, UI/UX, VFX, animation, digital art, graphic design, product design, traditional design - handicraft, handloom, etc.) **e) green jobs, and f) child & elderly care.** The SDD had issued a nationwide EOI vide **EOI No.: SDD / Sikkim INSPIRES / 2025 / EOI-01** dated **February 25, 2025**, inviting proposals from eligible Organizations and Training Providers for empanelment as Training Partner (TP) for Comprehensive Skill Training in Priority Sectors under **Sikkim INSPIRES Program**. Following the evaluation process, **29 (Twenty-nine) TPs have been successfully empanelled** under the Program vide **Government Order No. GOS / SDD / 78** dated **June 25, 2025**.

In line with **Clause 15.2** of the above-mentioned EOI, SDD now invites proposals from the empanelled TPs for evaluating their priority sector wise strengths, which would form the basis for issuance of **Provisional Work Orders** to selected TPs. Accordingly, the empanelled TPs would be required to attain Affiliation from NSDC (if it is not already in place) and then set up their Training Centres (TC) for getting accreditation from NSDC for the specific Job Role (if it is not already in place). **Such affiliation and accreditation need to be obtained within 60 days of receiving the provisional work order unless extended by SDD through an official letter.** Once affiliated and accredited, based on the accredited capacity **Final Work Order** shall be issued for commencement of training programs. On acceptance of the Final Work Order by TP, the **Agreement** will be signed.

Proposals are hereby invited from the empanelled TPs for target allocation for comprehensive skill training in Priority Sectors under the Sikkim INSPIRES Program. **The time period for receipt of proposals is from November 18, 2025 till December 05, 2025.** The Limited Request for Proposal (RFP) document is available at SDD's website: <https://sdd.sikkim.gov.in/> Proposals may be sent to the undersigned at the below-mentioned address (through courier / by hand):

SECRETARY
SKILL DEVELOPMENT DEPARTMENT
GOVT. OF SIKKIM
SHRAM BHAWAN
SOKAYTHANG, GANGTOK DISTRICT
SIKKIM INDIA, PIN - 737 102

Limited RFP Schedule/Timelines:

| SN | Activity | Date/Time |
|----|---|--|
| 1. | Date of Publishing RFP documents | November 18, 2025 (https://sdd.sikkim.gov.in/). |
| 2. | Last Date / Time for submission of Proposals | December 05, 2025 up to 1500 Hrs. at Skill Development Department, Govt. of Sikkim, Shram Bhawan, Sokaythang, Gangtok District, Sikkim, India. |
| 3. | Date and time for opening of Proposals | December 06, 2025 post 1400 Hrs. at Conference Hall of Skill Development Department, Govt. of Sikkim, Shram Bhawan, Sokaythang, Gangtok District, Sikkim, India. |
| 4. | Date / Time and Place for Technical Presentation | The date and time for Technical Presentation and demonstration by TPs shall be communicated later by email only. |
| 5. | Publishing of Evaluation results and issuing the Provisional Work Order | After Technical presentation and post evaluation, the result will be published on https://sdd.sikkim.gov.in/ and Provisional Work Order will be issued to the technically qualified empanelled Training Partners by the Department. |
| 6. | Final Work Order and Signing of Agreement | Once TP is Affiliated and TC Accredited, based on the accredited capacity Final Work Order shall be issued and on acceptance of the Final Work Order by TP, the Agreement will be signed. |
| 7. | Commencement of Training | Within 30 days of signing of the Agreement. |

Other Key Information

| | | |
|---|--|---|
| A | Name of the Client / Authority | Skill Development Department, Government of Sikkim |
| B | Document Intended for | Empanelled TPs interested to implement Comprehensive Skill Training for the women and youth of Sikkim |
| C | Address where proposals to be submitted | Secretary , Skill Development Department, Govt. of Sikkim, Sokaythang, Gangtok District Sikkim, India Pin 737102. |
| D | Performance Guarantee (PG) To be submitted after issuance of Final Work Order and before signing of Agreement. <i>(Only Government Training Partners are exempted from submission of PG)</i> | 5% of the total training cost should be furnished latest by 14 (fourteen) days after award of the Final Work Order and it should remain valid for a period of 30 months and till the completion of the allotted training targets. It should be in the form of Bank Guarantee (BG) from a Scheduled commercial bank in favor of "Secretary, Skill Development Department, Government of Sikkim". |
| E | Mode of Submission of Proposal | 1. One ORIGINAL hard copy – Envelope must mention "Proposal for Limited RFP for target allocation for Comprehensive Skill Training in Priority Sectors under Sikkim INSPIRES Program" 2. One Editable copy in Pen Drive to be enclosed with above submission. |

Important Notes:

1. Targets will be awarded through final work order basis evaluation related to this Limited RFP process and only post readiness of Training Centres and availability of targets in such priority sectors.
2. **Forfeiture of EMD:** The EMD of applicants, declared ineligible for empanelment, was refunded after completion of the empanelment process. As per **clause 10.8** of the EOI vide **EOI No.: SDD / Sikkim INSPIRES / 2025 / EOI-01** dated **February 25, 2025**, the EMD taken from the applicant shall be forfeited if the applicant fails to submit the response to this Limited RFP.
3. This **Limited Request for Proposal (RFP)** is issued only to empanelled Training Partners for evaluating priority sector wise strengths which would form the basis for issuance of Provisional Work Orders.
4. At this RFP stage, all empanelled TPs irrespective of categories are expected to select the list of sectors that they specialize in from the Priority Sectors only. An organization can apply for all the sectors based on their prior experience and can choose up to three Job Roles in each priority Sector. The list must be chosen from the priority sectors only or as notified by SDD from time to time. The sector specific strengths of the organizations would be evaluated on a set of objective criteria at the Limited RFP stage which would form the basis for the issuance of Provisional Work Orders.
5. The priority sector wise, list of courses is enclosed as **Appendix IV**
6. TP may open the centres at suitable locations across the State / country based on the approval provided by SDD. Irrespective of the location of Centres, the TP shall have to mobilize and enroll candidates from the allocated districts only. In case of any deviation, prior approval of SDD will have to be taken.
7. SDD reserves the right to amend any or all conditions of this Limited RFP Document before the last date of submission of proposals, or to change the above schedule at any time, without assigning any reasons.

November 18, 2025

SKILL DEVELOPMENT DEPARTMENT, SIKKIM

8. Contact person for communication:

Mr. Samdup Bhutia, SCS, Additional Secretary – cum – Nodal Officer, Sikkim INSPIRES Program, Skill Development Department, Govt. of Sikkim, Room No. 201, Shram Bhawan, Sokaythang, Gangtok - 737102.
email: sdd.sikkiminspires@gmail.com

Sd/-

**Secretary
Skill Development Department
Government of Sikkim**

DISCLAIMER

The information contained in this Limited Request For Proposal (RFP) document or subsequently provided to the empanelled Training Partners, whether verbally or in documentary or any other form by or on behalf of the Skill Development Department, Govt. of Sikkim (SDD) hereinafter referred to as Client, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided. This RFP is not an agreement and is neither an offer nor invitation by the Client to the prospective empanelled Training Partners or any other person.

The purpose of this RFP is to provide the empanelled Training Partners with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Client in relation to the implementation of the programme. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Client to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessment parameters, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct his own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources. Information provided in this RFP to the empanelled Training Partners is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Client accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein. The Client makes no representation or warranty and shall have no liability to any person including any empanelled Training Partner under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment parameters, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process. The Client also accepts no liability of any nature whether resulting from negligence or otherwise, however, caused arising from reliance of any empanelled Training Partner upon the statements contained in this RFP. The Client may in his absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment parameters or assumption contained in this RFP.

The issue of this RFP does not imply that the Client is bound to allocate training targets to one or more empanelled Training Partners or to appoint the empanelled Training Partners, as the case may be, for the implementation of the Program.

List of Abbreviations

| Terms | Description |
|-------|--|
| RFP | Limited Request for Proposal |
| TP | Training Partner |
| PG | Performance Guarantee |
| FY | Financial Year |
| QP | Qualification Pack |
| SSC | Sector Skill Council |
| NSQF | National Skill Qualification Framework |
| SDD | Skill Development Department |
| ToT | Training of Trainer |
| LoI | Letter of Intent |
| NSDC | National Skill Development Corporation |
| TOR | Terms of Reference |

Section A – Technical Evaluation Criteria

I. Category A - Private Training Providers registered / incorporated in Sikkim

| EVALUATION CRITERIA | MAX. MARKS |
|--|------------|
| a) SECTOR SPECIFIC TRAINING TRACK RECORD | |
| Number of trainees trained in the sector applied for | 20 |
| >= 500 trainees – 20 marks 400 - 499 trainees – 15 marks 300 – 399 trainees – 10 marks 200 – 299 trainees – 5 marks <200 trainees – 0 marks | |
| b) EMPLOYMENT LINKAGES IN THE SECTOR | |
| Placement track record in the sector applied for | 10 |
| >= 350 trainees – 10 marks 280 - 349 trainees – 7.5 marks 210 – 279 trainees – 5 marks 140 – 209 trainees – 2.5 marks <140 trainees – 0 marks | |
| Commitment Letters from employers for placing candidates in the sector applied for: >=5 Employers – 30 marks 2 - 4 Employers – 15 marks <2 Employers – 0 marks | 30 |
| c) FACULTY / TRAINERS | |
| Number of qualified faculty in the sector applied for | 20 |
| Details of >= 2 TOT Certified faculty enclosed – 20 marks Detail of 1 TOT Certified faculty enclosed – 10 marks | |
| d) TECHNICAL PRESENTATION | |
| Technical Presentation to the Empowered Committee (In addition to the credentials and proposal the training partner will be required to present on expertise / experience in on-line course delivery, expertise/experience in delivery of refresher content through innovative mechanisms, expertise / experience in follow-up with trainees through innovative mechanisms, etc.) | 20 |

Note: In case of JV the combined credentials of both the partners will be considered for scoring.

II. Category B - Private Training Providers registered outside Sikkim

| EVALUATION CRITERIA | | MAX. MARKS |
|---|---|------------|
| a) SECTOR SPECIFIC TRAINING TRACK RECORD | | |
| Number of trainees trained in the sector applied for | >= 3500 trainees – 20 marks 3000 - 3499 trainees – 15 marks 2500 – 2999 trainees – 10 marks 2000 – 2499 trainees – 5 marks <2000 trainees – 0 marks | 20 |
| | | |
| | | |
| | | |
| | | |
| | | |
| b) EMPLOYMENT LINKAGES IN THE SECTOR | | |
| Placement track record in the sector applied for | >= 2450 trainees – 10 marks 2100 - 2449 trainees – 7.5 marks 1750 – 2099 trainees – 5 marks 1400 – 1749 trainees – 2.5 marks <1400 trainees – 0 marks | 10 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Commitment Letters from employers for placing candidates in the sector applied for: | >=10 Employers – 30 marks 5 - 9 Employers – 15 marks <5 Employers – 0 marks | 30 |
| | | |
| | | |
| | | |
| c) FACULTY / TRAINERS | | |
| Number of qualified faculty in the sector applied for | Details of >= 4 TOT Certified faculty enclosed – 20 marks Details of 2 TOT Certified faculty enclosed – 10 marks | 20 |
| | | |
| | | |
| | | |
| d) TECHNICAL PRESENTATION | | |
| Technical Presentation to the Empowered Committee | (In addition to the credentials and proposal the training partner will be required to present on expertise / experience in on-line course delivery, expertise/experience in delivery of refresher content through innovative mechanisms, expertise / experience in follow-up with trainees through innovative mechanisms, etc.) | 20 |
| | | |

III. Category C - Industries from within and outside Sikkim

| EVALUATION CRITERIA | | MAX. MARKS |
|---|--|------------|
| a) SECTOR SPECIFIC HUMAN RESOURCE REQUIREMENT | | |
| Number of trainees to be hired in house in the sector applied for | | 30 |
| >= 500 trainees – 30 marks 300 - 499 trainees – 20 marks 100 – 299 trainees – 10 marks <100 trainees – 0 marks | | |
| b) EMPLOYMENT LINKAGES IN THE SECTOR | | |
| Commitment Letters from employers for placing candidates in the sector applied for: | | 20 |
| >=10 Employers – 20 marks 5 - 9 Employers – 10 marks <5 Employers – 0 marks | | |
| c) FACULTY / TRAINERS | | |
| Number of qualified faculty in the sector applied for | | 30 |
| Details of >= 2 TOT Certified faculty enclosed – 30 marks | | |
| Detail of 1 TOT Certified faculty enclosed – 15 marks | | |
| d) TECHNICAL PRESENTATION | | |
| Technical Presentation to the Empowered Committee | | 20 |
| (In addition to the credentials and proposal the training partner will be required to present on expertise / experience in on-line course delivery, expertise/experience in delivery of refresher content through innovative mechanisms, expertise / experience in follow-up with trainees through innovative mechanisms, etc.) | | |

IV. Category D - Government Training Providers from within and outside Sikkim

| EVALUATION CRITERIA | | MAX. MARKS |
|--|--|------------|
| a) EMPLOYMENT LINKAGES IN THE SECTOR | | |
| Commitment Letters from employers for placing candidates in the sector applied for: >=5 Employers – 30 marks 2 - 4 Employers – 15 marks <2 Employers – 0 marks | | 30 |
| b) FACULTY / TRAINERS | | |
| Number of qualified faculty in the sector applied for | | 30 |
| Details of >= 2 TOT Certified faculty enclosed – 30 marks | | |
| Detail of 1 TOT Certified faculty enclosed – 15 marks | | |
| c) TECHNICAL PRESENTATION | | |
| Technical Presentation to the Empowered Committee (In addition to the credentials and proposal the training partner will be required to present on expertise / experience in on-line course delivery, expertise/experience in delivery of refresher content through innovative mechanisms, expertise / experience in follow-up with trainees through innovative mechanisms, etc.) | | 40 |

Section B – Proposal Submission and Opening

1. Submission, Sealing, and Making of Proposals

Authorized representative of the empanelled training partner shall sign the original submission letters in the required formats (Section C) for the Proposal. The empanelled training partner shall submit a signed and complete Proposal comprising the documents and forms. The submission can be done by hand or by courier. All pages of the proposal and where corrections or amendments have been made shall be signed by the authorised signatory except where the attestation by Gazetted Officer or Chartered Accountant is required. In case of detection of any forgery, the proposal shall summarily be rejected and SDD may also resort to legal action against the empanelled training partner. Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initialled by the person signing the Proposal. The hard copies of **original Proposal and a copy** shall be placed inside a sealed envelope clearly marked “**PROPOSAL FOR TARGET ALLOCATION TO THE EMPANELLED TRAINING PARTNERS FOR COMPREHENSIVE SKILL TRAINING IN PRIORITY SECTORS UNDER SIKKIM INSPIRES PROGRAM**” along with Name of the Organization and Category. The envelope should also include a **PEN DRIVE having an editable copy of the proposal**.

If the envelope and package with the Proposal are not sealed and marked as required, SDD will assume no responsibility for the misplacement, loss, or premature opening of the Proposal. The Proposal or its modifications must be sent to the address indicated in the Notice inviting proposals and received by SDD no later than the deadline indicated in the Notice inviting proposals, or any extension to this deadline. Any Proposal or its modification received by SDD after the deadline shall be declared late and rejected.

2. Corrupt and Fraudulent Practices

This Limited RFP is covered under World Bank “Guidelines on Preventing and Combating Fraud and Corruption in Program for Results Financing dated February 1, 2012, and revised on July 10, 2015 (<https://ppfdocuments.azureedge.net/3682.pdf>). Requirements under these guidelines include but are not limited to (a) the borrower’s obligation on informing the World Bank about all Fraud & Corruption related allegations and investigations, (b) the World Bank’s right to conduct administrative inquiries, and (c) Ineligibility of debarred firms for contract awards. The latest list of the Bank’s debarred firms is available <https://www.worldbank.org/en/projects-operations/procurement/debarred-firms>.

SECTION C – ANNEXURES – Standard Formats for Technical Evaluation

| S. NO. | Description |
|--------|---|
| 1 | TECH 1: Proposal Submission Cover Letter (Applicable for all Categories) |
| 2 | TECH 2: Format for Power of Attorney for Signing of Application |
| 3 | Appendix I: To be filled by Category A & B empanelled TPs only |
| 4 | Appendix II: To be filled by Category C empanelled TPs only |
| 5 | Appendix III: To be filled by Category D empanelled TPs only |
| 6 | Appendix IV: List of Priority Sector wise Job Roles |

November 18, 2025

SKILL DEVELOPMENT DEPARTMENT, SIKKIM

To be filled by all categories of empanelled TPs**TECH 1 - Proposal Submission Cover Letter
(Should be in Organization's Letter Head, signed and stamped by the
authorized signatory)**

{Location, Date}

To
The Secretary,
Skill Development Department (SDD),
Government of Sikkim,
Gangtok, Sikkim.

Madam,

We, the undersigned, wish to conduct Comprehensive Skill training as empanelled Training Partners with Skill Development Department, Government of Sikkim under Sikkim INSPIRES Program through the overall framework of SDD in accordance with your Limited Request For Proposal vide RFP No. _____ dated _____. We are hereby submitting our Proposal, as per the applicable specified formats.

We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by SDD.
- b) Upon selection (i.e., post receiving provisional work order) we will be ready to establish training center (s) to implement Comprehensive Skill Training Program.
- c) In competing for the target allocation, we undertake to observe the laws against fraud and corruption, including bribery as per the regulation of the World Bank.
- d) Our Proposal is binding upon us.

We undertake, if our Proposal is accepted and the Agreement is signed, to initiate the Training no later than the date as specified by SDD. We understand that SDD is not bound to accept any Proposal that SDD receives.

We remain,

Yours sincerely,

Authorized Signature

November 18, 2025

SKILL DEVELOPMENT DEPARTMENT, SIKKIM

{In full and initials}

Name and Title of Authorized Signatory:

Name of Empanelled Training Partner Organization:

In the capacity of:

Address:

Contact information (phone):

Contact information (e-mail):

Note: For Category A, a JV agreement needs to be furnished which will cover the credentials of both the partners, Roles and responsibilities of both partners, Quality assurance measures and Duration and terms of partnership. Further the JV member must furnish a power of attorney in favor of the authorized signatory of the lead member to sign the proposal and agreement.

To be filled by all categories of empanelled TPs

TECH 2: Format for Power of Attorney for Signing of Application

Know all persons by these presents that
We.....

..... (name of the firm and address of the registered office)

do hereby irrevocably constitute, nominate, appoint and authorize Mr/ Ms (name)

..... son/daughter/wife of

..... and presently residing at

.....

..... is presently employed

with us and holding the position of as our true

and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on

our behalf, all such acts, deeds and things as are necessary or required in connection

with or incidental to submission of our proposal for the RFP for "TARGET

ALLOCATION TO THE EMPANELLED TRAINING PARTNERS FOR

COMPREHENSIVE SKILL TRAINING IN PRIORITY SECTORS UNDER SIKKIM

INSPIRES PROGRAM being implemented by Skill Development Department of

Sikkim (SDD). The attorney is fully authorized for providing information / responses to

the SDD, representing us in all matters before the SDD including negotiations with the

SDD, signing and execution of all agreements including the Memorandum of

Understanding and undertakings consequent to acceptance of our proposal, and

generally dealing with the SDD in all matters in connection with or relating to or arising

out of our proposal for the said Empanelment.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts,

deeds and things done or caused to be done by our said Attorney pursuant to and in

exercise of the powers conferred by this Power of Attorney and that all acts, deeds

and things done by our said Attorney in exercise of the powers hereby conferred shall

and shall always be deemed to have been done by us.

November 18, 2025

SKILL DEVELOPMENT DEPARTMENT, SIKKIM

IN WITNESS WHEREOF WE,

....., THE ABOVE NAMED
PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS
DAY OF

For

(Signature, name, designation and address)

Accepted

.....
(Signature)
(Name, Title and Address of the Attorney)

Witnesses:

1. _____ 2. _____

Notes:

TECH 2 is a mandatory form to be filled up by all empanelled TPs

To be executed on Rs 100/- Non Judicial stamp paper

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed.

*For Category A - A Power of Attorney must be submitted by the JV member in favour of the Authorized Signatory of the lead JV firm **(Private Training Providers registered / incorporated in Sikkim to be the lead firm)** to sign the proposal on behalf of the JV.*

APPENDIX I: TO BE FILLED BY CATEGORY A & B EMPANELLED TPS ONLY

TECH 3 - Firm's Application Parameters

| Parameters | Options | Proposal |
|--|---|--|
| District (s) Applied for - to mobilize and enroll candidates from | <ol style="list-style-type: none"> 1. Gangtok 2. Pakyong 3. Namchi 4. Mangan 5. Soreng 6. Gyalshing <p>Note:</p> <ol style="list-style-type: none"> 1. Select not more than 2 Districts 2. Irrespective of the location of Centres, the TP shall have to mobilize and enroll candidates from the allocated districts only. In case of any deviation, prior approval of SDD will have to be taken. 3. SDD may at its discretion alter the district allocation at the time of award of contract post negotiations | <i><<mention 1 or 2 districts from the list and provide justification of note more than 25 words for each district>></i> |
| Sector (s) Applied for | <ol style="list-style-type: none"> 1. Tourism, hospitality 2. Beauty & wellness 3. IT/ITeS 4. Creative design 5. Green jobs 6. Child & elderly care <p>Note:</p> <ol style="list-style-type: none"> 1. Propose at least 1 | <i><<propose sector (s) in which your firm has experience>></i> |

TECH 3A – Centre Roll Out Plan

Please specify locations at which you would like to open the Centre / have a Centre which your firm would use

| S.No. | District Applied for Mobilization & Enrolment | Centre Planned at (mention District and State) | Existing / New | Sector (s) (comma separated) | Courses to be run (S.No. from the List of Courses attached as Appendix IV to this Limited RFP – comma separated) | Planned Centre Opening Date |
|-------|---|--|----------------|------------------------------|--|-----------------------------|
| | | | | | | |
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| | | | | | | |

Add / Delete rows as per requirement

TECH 4 - Sector Specific Training Track Record

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ has skilled _____ nos. of candidates in _____ sector from FY 20__ till date. The details are provided below:

| S. No. | Scheme | Sector | Job Role | QP Code | Trained | Placed | Proof enclosed at |
|--------|--------|--------|----------|---------|---------|--------|-------------------|
| | | | | | | | Pg No: |
| | | | | | | | Pg No: |
| | | | | | | | Pg No: |
| | | | | | | | Pg No: |
| | | | | | | | Pg No: |

Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)
Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof and proper page referencing shall not be considered. Suggestive proofs are as follows:*
 - *Scheme empanelment document / work order / relevant pages of contract / Enrollment and training records / Consolidated result sheet (trained, certified, placed)*

TECH 5 - Commitment Letters from Employers for Placing Candidates in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ has received commitment letters from the following organizations for placing the candidates to be skilled in the _____ sector under the Sikkim INSPIRES Program:

| S. No. | Sector | Job Role | QP Code | Placement Commitment received from | Employment Nos. | Proof enclosed at |
|--------|--------|----------|---------|------------------------------------|-----------------|-------------------|
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |

Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)

Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof and proper page referencing shall not be considered. The proof must contain the following:*
 - *Job role, number of trainees to be employed, Employment Terms: Job title, type, salary range and Validity: Commitment duration*

TECH 6 - Number of Qualified Faculty in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ has _____ nos. of Training of Trainers (TOT) Certified faculty in _____ sector by _____ (name of SSC) who would be deployed for conducting trainings under Sikkim INSPIRES Program (if work is awarded). The details are provided below:

| S. No. | Sector | Trainer Name | ToT Certified (Yes / No) | Certificate valid till | TOT Certificate enclosed at |
|--------|--------|--------------|--------------------------|------------------------|-----------------------------|
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |

Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)
Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof shall not be considered.*

APPENDIX II: TO BE FILLED BY CATEGORY C EMPANELLED TPS ONLY

TECH 3 - Firm's Application Parameters

| Parameters | Options | Proposal |
|--|--|---|
| District (s) Applied for - to mobilize and enroll candidates from | <ol style="list-style-type: none"> 1. Gangtok 2. Pakyong 3. Namchi 4. Mangan 5. Soreng 6. Gyalshing <p>Note:</p> <ol style="list-style-type: none"> 1. Select not more than 2 Districts 2. Irrespective of the location of Centres, the TP shall have to mobilize and enroll candidates from the allocated districts only. In case of any deviation, prior approval of SDD will have to be taken. 3. SDD may at its discretion alter the district allocation at the time of award of contract post | <<mention 1 or 2 districts from the list and provide justification of note more than 25 words for each district>> |
| Sector (s) Applied for | <ol style="list-style-type: none"> 1. Tourism, hospitality 2. Beauty & wellness 3. IT/ITeS 4. Creative design 5. Green jobs 6. Child & elderly care <p>Note:</p> <ol style="list-style-type: none"> 1. Propose at least 1 | <<propose sector (s) in which your firm has experience>> |

TECH 3A – Centre Roll Out Plan

Please specify locations at which you would like to open the Centre / have a Centre which your firm would use

| S.No. | District Applied for Mobilization & Enrolment | Centre Planned at (mention District and State) | Existing / New | Sector (s) (comma separated) | Courses to be run (S.No. from the List of Courses attached as Appendix IV to this Limited RFP – comma separated) | Planned Centre Opening Date |
|-------|---|--|----------------|------------------------------|--|-----------------------------|
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Add / Delete rows as per requirement

TECH 4 - Sector Specific Human Resource Requirement

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ commits to hire _____ nos. of trainees skilled by itself in _____ sector. The requirements are provided below:

| S. No. | Sector | Job Role | QP Code | Commitment to hire (nos.) |
|--------|--------|----------|---------|---------------------------|
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Add / Delete rows as per requirement

This declaration is based on actual requirement. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)
Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof and proper page referencing shall not be considered. The proof must contain the following:*
 - *Employment Terms: Job title, type, salary range and Validity: Commitment duration.*

TECH 5 - Commitment Letters from Employers for Placing Candidates in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ has received commitment letters from the following organizations for placing the candidates to be skilled in the _____ sector under the Sikkim INSPIRES Program:

| S. No. | Sector | Job Role | QP Code | Placement Commitment received from | Employment Nos. | Proof enclosed at |
|--------|--------|----------|---------|------------------------------------|-----------------|-------------------|
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |
| | | | | | | Pg No: |

Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)

Stamped and Signed

Note:

- Separate Self Certificate needs to be included for each sector.
- Any claim without valid proof and proper page referencing shall not be considered. The proof must contain the following:
 - Job role, number of trainees to be employed, Employment Terms: Job title, type, salary range and Validity: Commitment duration

TECH 6 - Number of Qualified Faculty in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that M/s _____ has ____ nos. of Training of Trainers (TOT) Certified faculty in _____ sector by _____ (SSC name) who would be deployed for conducting trainings under Sikkim INSPIRES Program (if work is awarded). The details are provided below:

| S. No. | Sector | Trainer Name | ToT Certified (Yes / No) | Certificate valid till | TOT Certificate enclosed at |
|--------|--------|--------------|--------------------------|------------------------|-----------------------------|
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |
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Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal and further legal action may be initiated as deemed appropriate.

(Authorized Signatory)
Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof shall not be considered.*

APPENDIX III: TO BE FILLED BY CATEGORY D APPLICANTS ONLY

TECH 3 - Firm's Application Parameters

| Parameters | Options | Proposal |
|--|---|---|
| District (s) Applied for - to mobilize and enroll candidates from | <ol style="list-style-type: none"> 1. Gangtok 2. Pakyong 3. Namchi 4. Mangan 5. Soreng 6. Gyalshing <p>Note:</p> <ol style="list-style-type: none"> 1. Select not more than 2 Districts 2. Irrespective of the location of Centres, the TP shall have to mobilize and enroll candidates from the allocated districts only. In case of any deviation, prior approval of SDD will have to be taken. 3. SDD may at its discretion alter the district allocation at the time of award of contract post negotiations | <<mention 1 or 2 districts from the list and provide justification of note more than 25 words for each district>> |
| Sector (s) Applied for | <ol style="list-style-type: none"> 1. Tourism, hospitality 2. Beauty & wellness 3. IT/ITeS 4. Creative design 5. Green jobs 6. Child & elderly care <p>Note:</p> <ol style="list-style-type: none"> 1. Propose at least 1 | <<propose sector (s) in which your firm has experience>> |

TECH 3A – Centre Roll Out Plan

Please specify locations at which you would like to open the Centre / have a Centre which your firm would use

| S.No. | District Applied for Mobilization & Enrolment | Centre Planned at (mention District and State) | Existing / New | Sector (s) (comma separated) | Courses to be run (S.No. from the List of Courses attached as Appendix IV to this Limited RFP – comma separated) | Planned Centre Opening Date |
|--------------|--|---|-----------------------|-------------------------------------|---|------------------------------------|
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Add / Delete rows as per requirement

TECH 4 - Commitment Letters from Employers for Placing Candidates in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that _____ has received commitment letters from the following organizations for placing the candidates to be skilled in the _____ sector under the Sikkim INSPIRES Program:

| S. No. | Sector | Job Role | QP Code | Placement Commitment received from | Employment Nos. | Proof enclosed at |
|--------|--------|----------|---------|------------------------------------|-----------------|-------------------|
| | | | | | | Pg No: |
| | | | | | | Pg No: |
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Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal.

(Authorized Signatory)
Stamped and Signed

Note:

- Separate Self Certificate needs to be included for each sector.
- Any claim without valid proof and proper page referencing shall not be considered. The proof must contain the following:
 - Job role, number of trainees to be employed, Employment Terms: Job title, type, salary range and Validity: Commitment duration

TECH 5 - Number of Qualified Faculty in the Sector Applied

“On the Letter Head of the Organization”

Ref. No.:

Date:

Self-Certificate

This is to certify that _____ has ____ nos. of Training of Trainers (TOT) Certified faculty in _____ sector by _____ (SSC name) who would be deployed for conducting trainings under Sikkim INSPIRES Program (if work is awarded). The details are provided below:

| S. No. | Sector | Trainer Name | ToT Certified (Yes / No) | Certificate valid till | TOT Certificate enclosed at |
|--------|--------|--------------|--------------------------|------------------------|-----------------------------|
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |
| | | | | | Pg No: |

Add / Delete rows as per requirement

This declaration is based on the enclosed documentary evidence. Any false representation or mis statement may lead to the disqualification of our proposal.

(Authorized Signatory)
Stamped and Signed

Note:

- a) *Separate Self Certificate needs to be included for each sector.*
- b) *Any claim without valid proof shall not be considered.*

APPENDIX IV - LIST OF PRIORITY SECTOR WISE JOB ROLES

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-----------------------|---|-----------|------------|------------|----------------------------|--------------|------------|
| 1 | Tourism & Hospitality | Bartender | THC/Q0302 | 4 | 4.5 | II | 540 | 31-01-2027 |
| 2 | Tourism & Hospitality | Cafeteria In charge (small Establishment) | THC/Q5905 | 3 | 4 | II | 480 | 30-04-2027 |
| 3 | Tourism & Hospitality | Food and Beverage Service Assistant | THC/Q0307 | 4 | 3 | II | 330 | 31-01-2027 |
| 4 | Tourism & Hospitality | Front Office Assistant | THC/Q0110 | 4 | 3 | II | 300 | 31-01-2027 |
| 5 | Tourism & Hospitality | Guest Service Associate (Food & Beverage)- Elective 2 - Barista Executive | THC/Q0301 | 4 | 4 | II | 870 | 31-01-2027 |
| 6 | Tourism & Hospitality | Guest Service Associate (Housekeeping)- Elective 2 - Laundry Associate | THC/Q0202 | 4 | 4 | II | 810 | 31-01-2027 |
| 7 | Tourism & Hospitality | Home Stay Host | THC/Q0504 | 3 | 4.5 | II | 510 | 31-01-2027 |
| 8 | Tourism & Hospitality | Housekeeping Assistant | THC/Q0209 | 4 | 3 | II | 360 | 31-01-2027 |
| 9 | Tourism & Hospitality | Kitchen Helper | THC/Q3303 | 4 | 2 | II | 240 | 30-04-2027 |
| 10 | Tourism & Hospitality | Kitchen Steward | THC/Q0401 | 4 | 2 | II | 240 | 31-01-2027 |
| 11 | Tourism & Hospitality | Kitchen Trainee | THC/Q2702 | 4 | 3 | I | 390 | 31-01-2027 |
| 12 | Tourism & Hospitality | Meeting, Conference, Event Manager | THC/Q4401 | 3 | 5.5 | III | 690 | 30-04-2027 |

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| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-------------------|-------------------------------------|-----------|------------|------------|----------------------------|--------------|------------|
| 13 | Beauty & Wellness | Soap Maker (Handmade) | BWS/Q4201 | 1 | 3 | I | 330 | 31-01-2027 |
| 14 | Beauty & Wellness | Beauty Therapist | BWS/Q0102 | 4 | 4 | II | 510 | 17-11-2025 |
| 15 | Beauty & Wellness | Hairdresser & Stylist | BWS/Q0202 | 4 | 4 | II | 480 | 17-11-2025 |
| 16 | Beauty & Wellness | Professional Makeup Artist | BWS/Q0306 | 2 | 4 | II | 510 | 17-11-2025 |
| 17 | Beauty & Wellness | Spa Therapist | BWS/Q1002 | 3 | 4 | II | 450 | 17-11-2025 |
| 18 | Beauty & Wellness | Wellness Therapist (Elderly) | BWS/Q0308 | 1 | 4 | II | 570 | 31-08-2026 |
| 19 | Beauty & Wellness | Yoga Instructor (B&W) | BWS/Q2201 | 3 | 4 | II | 390 | 17-11-2025 |
| 20 | Beauty & Wellness | Aesthetic Skin Technician | BWS/Q0504 | 3 | 4 | II | 690 | 18-02-2028 |
| 21 | Beauty & Wellness | Cosmetologist | BWS/Q0107 | 3 | 4 | II | 840 | 18-02-2028 |
| 22 | Beauty & Wellness | Nail Technician | BWS/Q0403 | 3 | 4 | II | 420 | 17-11-2025 |
| 23 | IT & ITes | AI- Business Intelligence Analyst | SSC/Q8102 | 3 | 5 | II | 570 | 22-09-2025 |
| 24 | IT & ITes | AI- Data Quality Analyst | SSC/Q8101 | 3 | 5 | II | 480 | 22-09-2025 |
| 25 | IT & ITes | Application Developer- Web & Mobile | SSC/Q8403 | 3 | 5 | II | 540 | 18-05-2028 |
| 26 | IT & ITes | Domestic Data Entry Operator | SSC/Q2212 | 3 | 3 | II | 450 | 25-11-2025 |
| 27 | IT & ITes | Junior Software Developer | SSC/Q0508 | 4 | 4 | II | 420 | 18-02-2028 |
| 28 | IT & ITes | Web Developer | SSC/Q0503 | 4 | 4 | II | 360 | 18-02-2028 |

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SKILL DEVELOPMENT DEPARTMENT, SIKKIM

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-----------------------|--|-----------|------------|------------|----------------------------|--------------|------------|
| 29 | Green Jobs | Green Hydrogen Plant Junior Technician-Power Sources | SGJ/Q4301 | 1 | 3 | I | 360 | 31-08-2026 |
| 30 | Green Jobs | Green Hydrogen Plant Technician | SGJ/Q0120 | 1 | 4 | I | 420 | 31-01-2026 |
| 31 | Green Jobs | Solar Domestic Product Assembler | SGJ/Q4902 | 1 | 2.5 | I | 270 | 30-08-2026 |
| 32 | Green Jobs | Solar Photovoltaic Site Survey Assistant | SGJ/Q1203 | 1 | 3.5 | I | 390 | 30-08-2026 |
| 33 | Green Jobs | Solar Photovoltaic Technician | SGJ/Q4004 | 1 | 4 | I | 420 | 31-08-2026 |
| 34 | Green Jobs | Solar PV Installer (Suryamitra) | SGJ/Q0101 | 4 | 4 | I | 420 | 29-05-2027 |
| 35 | Green Jobs | Solar PV Installer-Electrical | SGJ/Q0102 | 4 | 4 | I | 390 | 29-05-2027 |
| 36 | Media & Entertainment | 3D Printing Operator | MES/Q0511 | 1 | 4 | I | 570 | 30-03-2027 |
| 37 | Media & Entertainment | Anchor | MES/Q1908 | 1 | 6 | I | 900 | 30-03-2027 |
| 38 | Media & Entertainment | Animator | MES/Q0701 | 3 | 4 | I | 450 | 25-01-2027 |
| 39 | Media & Entertainment | Camera Operator | MES/Q0902 | 3 | 4 | II | 450 | 28-01-2027 |
| 40 | Media & Entertainment | Character Designer | MES/Q0502 | 2 | 4 | I | 420 | 28-01-2027 |
| 41 | Media & Entertainment | Content Strategist | MES/Q2506 | 1 | 5 | I | 840 | 30-03-2027 |
| 42 | Media & Entertainment | Digital Marketing Manager | MES/Q0706 | 2 | 6 | I | 840 | 23-02-2027 |
| 43 | Media & Entertainment | Director of Photography | MES/Q0901 | 4 | 6 | II | 840 | 28-01-2028 |

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SKILL DEVELOPMENT DEPARTMENT, SIKKIM

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-----------------------|---|-----------|------------|------------|----------------------------|--------------|------------|
| 44 | Media & Entertainment | Editor | MES/Q1401 | 2 | 4 | II | 450 | 25-01-2027 |
| 45 | Media & Entertainment | Graphic Designer | MES/Q0601 | 3 | 4 | II | 540 | 27-02-2027 |
| 46 | Media & Entertainment | Production Assistant | MES/Q2805 | 4 | 4 | II | 450 | 27-01-2027 |
| 47 | Media & Entertainment | Social Media Executive | MES/Q0702 | 3 | 4 | II | 510 | 23-02-2027 |
| 48 | Media & Entertainment | Social Media Manager | MES/Q0703 | 2 | 5 | II | 540 | 23-02-2027 |
| 49 | Media & Entertainment | Sound Engineer | MES/Q3402 | 3 | 4 | II | 420 | 25-01-2027 |
| 50 | Media & Entertainment | VFX Editor | MES/Q3501 | 3 | 4 | II | 450 | 25-01-2027 |
| 51 | Media & Entertainment | Video Blogger | MES/Q2508 | 2 | 4 | I | 510 | 25-01-2027 |
| 52 | Domestic Worker | Assistant Creche Caretaker | DWC/Q0207 | 1 | 3.5 | II | 420 | 27-08-2027 |
| 53 | Domestic Worker | Assistant Home Manager (Household & Small Establishment) | DWC/Q0104 | 2 | 5 | II | 570 | 29-09-2025 |
| 54 | Domestic Worker | Baby Caregiver Non-Clinical (Household & Care homes) | DWC/Q0202 | 3 | 3 | II | 390 | 29-09-2025 |
| 55 | Domestic Worker | Care Homes Supervisor | DWC/Q0204 | 1 | 4.5 | II | 510 | 27-08-2027 |
| 56 | Domestic Worker | Caregiver - Mother and Newborn -Non-Clinical (Household & Care Homes) | DWC/Q0203 | 3 | 3 | II | 390 | 29-09-2025 |
| 57 | Domestic Worker | Child Caretaker (Non-Clinical) | DWC/Q0201 | 4 | 3 | II | 360 | 15-03-2027 |

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SKILL DEVELOPMENT DEPARTMENT, SIKKIM

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-----------------|--|-----------|------------|------------|----------------------------|--------------|------------|
| 58 | Domestic Worker | Elderly Care Companion | DWC/Q0802 | 1 | 4 | II | 450 | 05-01-2026 |
| 59 | Domestic Worker | Elderly Caretaker (Non-Clinical) | DWC/Q0801 | 4 | 3 | II | 360 | 15-03-2027 |
| 60 | Domestic Worker | House Manager | DWC/Q0110 | 1 | 5 | II | 570 | 15-03-2027 |
| 61 | Domestic Worker | Housekeeper cum Cook (Household & Small Establishment) | DWC/Q0101 | 4 | 2 | I | 300 | 22-10-2027 |
| 62 | Domestic Worker | Laundry Service Provider | DWC/Q1801 | 1 | 3 | I | 360 | 05-01-2026 |
| 63 | Domestic Worker | Multi Skill Technician (Household and Small Establishment) | DWC/Q0109 | 1 | 3 | II | 360 | 29-09-2026 |
| 64 | Domestic Worker | Play School Facilitator cum Caregiver | DWC/Q0206 | 1 | 4 | II | 540 | 23-06-2026 |
| 65 | Domestic Worker | Professional Cook (Household & Small Establishment) | DWC/Q1701 | 3 | 4 | I | 480 | 29-09-2025 |
| 66 | Domestic Worker | Sanitary Worker | DWC/Q1601 | 1 | 3 | II | 420 | 30-11-2026 |
| 67 | Domestic Worker | Senior Sanitary Worker | DWC/Q0107 | 1 | 3.5 | II | 420 | 30-11-2026 |
| 68 | Domestic Worker | Tiffin Service Provider | DWC/Q1702 | 1 | 4 | I | 450 | 05-01-2026 |
| 69 | Healthcare | Ayurveda Dietician | HSS/Q3902 | 2 | 6 | I | 600 | 17-11-2027 |
| 70 | Healthcare | Ayurveda Masseur | HSS/Q3605 | 2 | 2.5 | II | 360 | 18-02-2028 |

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SKILL DEVELOPMENT DEPARTMENT, SIKKIM

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-------------------|---|-----------|------------|------------|----------------------------|--------------|------------|
| 71 | Healthcare | Dietetic Aide | HSS/Q5201 | 3 | 3 | II | 900 | 29-01-2026 |
| 72 | Healthcare | Emergency Medical Technician-Basic | HSS/Q2301 | 3 | 4 | I | 450 | 31-03-2026 |
| 73 | Healthcare | Geriatric Caregiver (Institutional and Home Care) | HSS/Q6002 | 2 | 4 | II | 480 | 17-11-2027 |
| 74 | Healthcare | Healthcare Hygiene & Housekeeping Aide | HSS/Q5606 | 1 | 3 | II | 210 | 19-01-2028 |
| 75 | Healthcare | Multiskilled Health Assistant | HSS/Q5109 | 1 | 3 | II | 510 | 30-04-2027 |
| 76 | Healthcare | Naturopathy Assistant | HSS/Q3606 | 1 | 3 | II | 480 | 29-09-2026 |
| 77 | Healthcare | Panchakarma Assistant | HSS/Q3603 | 3 | 4 | II | 480 | 28-07-2027 |
| 78 | Healthcare | Patient Relations Associate | HSS/Q6102 | 3 | 5 | II | 540 | 17-11-2025 |
| 79 | Healthcare | Phlebotomist | HSS/Q0501 | 3 | 4 | II | 900 | 29-01-2026 |
| 80 | Healthcare | Yoga Wellness Trainer | HSS/Q4003 | 3 | 3 | II | 450 | 22-10-2027 |
| 81 | Electronics | Junior Engineer Drone (R&D) | ELE/Q6703 | 1 | 5.5 | I | 540 | 31-01-2027 |
| 82 | Electronics | Drone Service Technician | ELE/Q7003 | 3 | 4 | I | 450 | 17-12-2027 |
| 83 | Management | Pre-School and Day Care Facilitator | MEP/Q4101 | 2 | 4 | III | 420 | 17-11-2025 |
| 84 | Banking & Finance | Back Office Associate-Financial Services | BSC/Q4102 | 1 | 4 | III | 420 | 05-01-2026 |

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SKILL DEVELOPMENT DEPARTMENT, SIKKIM

| S. No. | Sector Name | Job Role Name | QP Code | QP Version | NSQF Level | Common Norms Cost category | Notional Hrs | Validity |
|--------|-----------------------|---|--------------|------------|------------|----------------------------|--------------|------------|
| 85 | Banking & Finance | Bancassurance Relationship Associate | BSC/Q8408 | 1 | 4 | III | 420 | 05-01-2026 |
| 86 | Logistics | Supply Chain Executive (Sustainability) | LSC/Q2902 | 1 | 4 | I | 390 | 22-10-2027 |
| 87 | Handicraft & Carpet | CAD Designer for Carpets | HCS/Q5202 | 2 | 4 | II | 630 | 31-08-2026 |
| 88 | Tourism & Hospitality | Sustainable Tourism Manager | MSU/HO/Q0201 | 1 | 5.5 | II | 570 | 29-09-2026 |
| 89 | Healthcare | Geriatric Care Assistant | HSS/Q6001 | 2 | 4 | II | 1470 | 28-07-2027 |

Note: Additional sectors and job roles may be identified based on Skill gap assessment study.

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